

**COMMISSIONERS' MINUTES
KITITITAS COUNTY, WASHINGTON
CONF. ROOM
SPECIAL MEETING**

TUESDAY

3:00 P.M.

JUNE 20, 2023

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith; Commissioner, Laura Osiadacz.

Others: Mandy Buchholz, Office Administrator; Mike Hougardy, Assessor; Mark Cook, Public Works/CDS Director; Neil Caulkins, Chief Civil Deputy Prosecutor.

SPECIAL MEETING

BOE DISCUSSION

COMMISSIONERS

At 3:00 p.m. Chairman Wright opened a Special Meeting to discuss options for the Board of Equalization (BoE) moving forward.

The Board, Assessor Hougardy, Director Cook and Chief Deputy Prosecutor Caulkins discussed options for the Board to consider regarding engaging a Hearings Examiner in the BoE process, and what that would look like integrated into Kittitas County's BoE process. They discussed BoE member recruitment and how the pay rate is established and evaluated. They discussed producing a statement of qualifications (SoQ) to solicit for a Hearings Examiner.

The Board directed Director Cook and Assessor Hougardy to discuss a (SoQ) and regroup with the Board. Director Cook was also encouraged to figure out what drives the rate of pay for the BoE members.

Meeting adjourned at 3:41 p.m.

OFFICE ADMINISTRATOR


Mandy Buchholz

**KITITITAS COUNTY COMMISSIONERS
KITITITAS COUNTY, WASHINGTON**


Cory Wright, Chairman

APPROVED

7-5-23